SCHOOL COUNCIL ELECTIONS

SCHEDULE 4 ATTACHED TO THIS PAGE CALLS FOR NOMINATIONS FOR SCHOOL COUNCIL.

THERE ARE FOUR VACANCIES FOR PARENT MEMBERS OF COUNCIL AND ONE VACANCY FOR DEPARTMENT OF EDUCATION & TRAINING EMPLOYEES.

I WOULD LIKE TO ENCOURAGE ANY INTERESTED PERSON TO NOMINATE FOR SCHOOL COUNCIL.

NOMINATION FORMS CAN BE FOUND ATTACHED TO THIS NEWSLETTER. NOMINATIONS SHOULD BE RETURNED TO SCHOOL BY 4pm FRIDAY, 26th FEBRUARY, 2016.

DISTRIBUTION OF BALLOT PAPERS, IF NECESSARY, WILL BE ON THURSDAY, 3rd MARCH, 2016.

THE BALLOT WILL CLOSE AT 4pm ON MONDAY, 7th MARCH, 2016.

COUNTING OF VOTES WILL TAKE PLACE ON TUESDAY, 8th MARCH 2015 AND THE RESULTS DECLARED.

Karen Jenkin
PRINCIPAL
School Council Elections 2016

What is a school council and what does it do?

All government schools in Victoria have a school council. They are legally formed bodies that are given powers to set the key directions of a school within centrally provided guidelines. In doing this, a school council is able to directly influence the quality of education that the school provides for its students.

Who is on the school council?

There are three possible categories of membership:

A mandated elected Parent category. More than one third of the total members must be from this category. Department of Education and Training (DET) employees can be Parent members at their child’s school as long as they are not employed at the school.

A mandated elected DET employee category. Members of this category may make up no more than one third of the total membership of school council. The principal of the school is automatically one of these members.

An optional Community member category. Its members are appointed by a decision of the council because of their special skills, interests or experiences. DET employees are not eligible to be Community members.

The term of office for all members is two years. Half the members must retire each year, creating vacancies for the annual school council elections.

Why is Parent membership so important?

Parents on school councils provide important viewpoints and have valuable skills that can help shape the direction of the school.

Those parents who become active on a school council find their involvement satisfying in itself and may also find that their children feel a greater sense of belonging.

How can you become involved?

The most obvious way is to vote in the elections, which are held in Term 1 each year. However, ballots are only held if more people nominate as candidates than there are positions vacant.

In view of this, you might seriously consider standing for election as a member of the school council encouraging another person to stand for election.

Do I need special experience to be on school council?

No. What you do need is an interest in your child’s school and the desire to work in partnership with others to help shape the school’s future.

What do you need to do to stand for election?

The principal will issue a notice and call for nominations following the commencement of Term 1 each year. All school council elections must be completed by the end of March.

If you decide to stand for election, you can arrange for someone to nominate you as a candidate or you can nominate yourself in the Parent category.

DET employees whose child is enrolled in a school in which they are not employed are eligible to nominate as parents for the school council where their child is enrolled.

Once the nomination form is completed, return it to the principal within the time stated on the notice of election. You will receive a Nomination Form Receipt in the mail following the receipt of your completed nomination.

If there are more nominations received than there are vacancies on council, a ballot will be conducted during the two weeks after the call for nominations has closed.

Remember

- Ask at the school for help if you would like to stand for election and are not sure what to do
- Consider standing for election to council this year
- Be sure to vote in the elections.
SCHOOL COUNCIL ELECTIONS

Schedule 4 - Notice of Election and Call for Nominations

An election is to be conducted for members of the School Council of Pinewood Primary School.

Nomination forms are attached to the newsletter and must be lodged at the office by 4pm on Friday, 26th February, 2016.

Distribution of ballot papers, if necessary, will be on Thursday, 3rd March, 2016.

The ballot will close at 4 pm on Monday, 7th March, 2016.

Following the closing of nominations a list of the nominations received will be posted at the school. The terms of office, membership categories and number of positions in each membership category open for election are as follows –

<table>
<thead>
<tr>
<th>Membership category</th>
<th>Term of office</th>
<th>Number of positions</th>
</tr>
</thead>
<tbody>
<tr>
<td>Parent member</td>
<td>From the day after the date of the declaration of the poll in 2016* to and inclusive of the date of the declaration of the poll in 2018*</td>
<td>4</td>
</tr>
<tr>
<td>DEECD employee member</td>
<td>From the day after the date of the declaration of the poll in 2016* to and inclusive of the date of the declaration of the poll in 2018*</td>
<td>1</td>
</tr>
</tbody>
</table>

If the number of nominations is less than the number of vacancies, a notice to that effect and calling for further nominations will be posted in a prominent position at the school.

Karen Jenkin
Principal
School Council Elections

Schedule 5A: Self-nomination Form for Parent Member Category

I wish to declare my candidacy for an elected position as a parent/guardian representative on the PIN-EWOOD PRIMARY SCHOOL, SCHOOL COUNCIL.

Name:______________________________________________________________

Residential address:__________________________________________________

_____________________________________________________________________

Home telephone: ______________________________________________________

Business telephone: ____________________________________________________

Email: __________________________________________________________________

I am the parent/guardian of , ____________________________________________ who is/are currently enrolled at this school.

I am an employee of the Department of Education and Early Childhood Development -

Yes / No (please circle)

I am prepared to serve as a Parent member of the above-named school council. I hereby declare that I am not:

• an undischarged bankrupt
• of unsound mind
• currently serving a sentence for an indictable offence; or
• a registrable offender within the meaning of the Sex Offenders Registration Act 2004.

Signature of Candidate ___________________________________ Date ____________

You will be notified when your nomination has been received.

Personal information provided in this form is collected as part of the school council election nomination process. The information may be used to determine your eligibility as a candidate. Your personal information may be disclosed as a result of inspection prior to the commencement of voting or at any time up to one year from the declaration of the poll.

Your name will be included in a list of school council candidates and nominators (where applicable) posted in a prominent position at the school and for candidates, on a ballot paper (where applicable).

Further, the name, membership category, gender, term of office, office held (if any) of school council members and notification whether the member is an employee of the Department will be forwarded to the Department of Education and Early Childhood Development by the principal by 30 April each year as a record of council membership and may be used for statistical purposes.

You can access your personal information by contacting the principal on 8847 3200.

If you choose not to give some or all of the information requested your nomination may not be accepted. If you have any queries about the school council nomination process, please contact the
School Council Elections

Schedule 5B: Nomination Form for Parent Member Category

I wish to nominate: ___________________________________________________________ for an elected position as a parent/guardian representative on the ___________________________________________________________ school council.

Name: ________________________________________________________________________________
Residential address: _____________________________________________________________________
____________________________________________________________________________________
Home telephone: _____________________________________________
Business telephone:___________________________________________
Email:_________________________________________________________________________________

I am the parent/guardian of, ______________________________________________who is/are currently enrolled at this school.

The person I have nominated is the parent/guardian of _________________________________________ who is/are currently enrolled at this school.

The person I have nominated is an employee of the Department of Education and Early Childhood Development

Yes / No (please circle)

Signature of Nominator____________________________________________  Date __________________

CANDIDATE TO COMPLETE:

I accept the nomination and I am prepared to serve as a Parent member of the above-named school council. I hereby declare that I am not an undischarged bankrupt and that I am not currently serving a sentence for an indictable offence.

Signature of Candidate_______________________________________________ Date _______________

You will be notified when your nomination has been received.

_Personal information provided in this form is collected as part of the school council election nomination process. The information may be used to determine the eligibility of a candidate and nominator. Your personal information may be disclosed as a result of inspection prior to the commencement of voting or at any time up to one year from the declaration of the poll. Your name will be included in a list of school council candidates and nominators posted in a prominent position at the school and for candidates, on a ballot paper (where applicable). You can access your personal information by contacting the principal on 8847 3200._

_You may choose not to give some or all of the information requested; however, your nomination may not be accepted. If you have any queries about the school council nomination process, please contact the principal._
Dear Parents,

SCHOOL COUNCIL ELECTIONS

In this week’s newsletter I am calling for nominations for School Council. There are four parent vacancies and one Teacher vacancy. I would like to encourage anyone who is interested to apply.

I would also ask those who are completing their term of office to consider standing again.

Nomination forms are attached to the newsletter and are also available from the school office. We have four Parent vacancies and one DET Employee vacancy. Council members whose term of office expires this month are:

**Parent members:**
- Tim Day
- Geoff Williams
- Mick Daly
- Adam Davey

**DET member:**
- Gillian Kay

I would like to encourage anyone who may be interested to nominate themselves for council. Please find a Self-nomination form attached to this newsletter.

The timeline below is part of the ‘Notice of Election’.

<table>
<thead>
<tr>
<th>Day</th>
<th>Event</th>
</tr>
</thead>
<tbody>
<tr>
<td>Thursday</td>
<td>Notice home – Call for nominations and Notice of Election</td>
</tr>
<tr>
<td>February</td>
<td>Nomination forms available at office</td>
</tr>
<tr>
<td>11th</td>
<td></td>
</tr>
<tr>
<td>Friday</td>
<td>Completed nomination forms delivered to the Principal</td>
</tr>
<tr>
<td>February</td>
<td>Nominations Close at 4:00pm</td>
</tr>
<tr>
<td>26th</td>
<td>If the number of nominations is equal to the number of vacancies there will not be a vote and ballot.</td>
</tr>
<tr>
<td>Monday</td>
<td>The Principal will display names of the candidates, their nominators and seconders, and take appropriate steps to either commence the ballot process if needed, declare candidates elected, or call for further nominations</td>
</tr>
<tr>
<td>February</td>
<td>If any additional nominations are required, they close at 4:00pm March 2nd</td>
</tr>
<tr>
<td>29th</td>
<td>If the number of nominations is more than required, steps will be taken to commence the ballot requirements</td>
</tr>
<tr>
<td>Monday</td>
<td>If needed Ballot papers prepared and distributed.</td>
</tr>
<tr>
<td>March 3rd</td>
<td></td>
</tr>
<tr>
<td>Thursday</td>
<td></td>
</tr>
<tr>
<td>March 7th</td>
<td>Ballots close at 4:00pm; votes counted Tuesday 8th March and ballot declared and all candidates contacted by 10th March.</td>
</tr>
<tr>
<td>Tuesday</td>
<td></td>
</tr>
<tr>
<td>March 22nd</td>
<td>First meeting of new School Council, AGM - Co-option</td>
</tr>
<tr>
<td></td>
<td>Meeting 6.30 in the Staff Room.</td>
</tr>
</tbody>
</table>

Karen Jenkin
Principal
PARENT/TEACHER INTERVIEWS
Just a reminder to all parents that our Parent Teacher interviews will be taking place next Wednesday 17th February. You should all have received an interview time from the class teacher by now. Please remember these are “getting to know you” interviews and therefore you should not expect to receive information on how your child is progressing academically. Instead you can expect to hear how your child has settled into class and learn about classroom routines. In exchange, teachers would like to learn about the interests and hobbies students may have and find out about any medical conditions that may be relevant to the child’s learning. Interviews will only be for ten minutes. If you or the teacher feels more time is needed, a further appointment can be arranged.

STEM PROGRAM at Pinewood (Science, Technology, Engineering and Maths)
Our new Science program (STEM) is now underway. This term our students will be learning about Physical Science. In the photo- Maddie and Lexi Yr 2 are sorting living objects from non-living objects as part of physical science. ‘Coding’ for students in Yrs 5&6
Students in Years 5&6 are learning about ‘coding’ in readiness for participation in our robotics program. The students are very excited about the STEM program at the school. One parent reported to me that her child wants to participate in the Science program every day of the week!

CREATING OUR LEARNING COMMUNITY 2016
The students really enjoyed participating in the activities that were planned for them at the start of the school year. The Monash Leader newspaper captured a fabulous photo of several of our new Prep students joining in the Pro activity program. See page 5.

SCHOOL EVACUATIONS
In light of recent school evacuations in Melbourne and Sydney, following hoax threats made, I would like to reassure families of our well-practiced emergency procedures. We hold regular evacuation and lock down drills each term. Our next evacuation drill will be Tuesday, 23rd February @ 10.45am. If you are in the school and you hear the evacuation siren please follow staff instructions and evacuate to the oval with the rest of the school.

I also need to remind and inform parents who volunteer, or come into the school during school hours, that it is essential that they call in to our school office and sign the visitors’ book. Volunteers need to collect a Visitor/Helper badge. We need a record of who is at the school at all times, other than parents dropping off and picking up children at the start and end of each day.

BADGE PRESENTATION CEREMONY
On Monday March 7th we will be conducting a badge presentation ceremony for our Yr 6 student captains and Junior School Council leaders. Ms Anna Burke will be our guest at the assembly and will present students with their badges. The assembly will commence at 9.30 a.m. in the hall.

Parents of students receiving a leadership badge will be notified in the coming week. A morning tea for will be conducted after the ceremony.

Please follow the link to see the article.
http://Leader.newspaperdirect.com/epaper/viewer.aspx
IMPORTANT INFORMATION—STUDENT ACCIDENT & PRIVATE PROPERTY INSURANCE
The Department of Education and Training (DET), and government schools do not provide personal accident insurance for students. Parents and guardians are generally responsible for paying the cost of medical treatment for injured students, including any transport costs. Reasonable low cost accident insurance policies are available from the commercial insurance sector. The Department of Education and Training also does not hold insurance nor does it accept responsibility for private property brought to school by students, staff and visitors.

Students are advised not to bring any unnecessary or particularly valuable items to school and are not allowed to bring any electronic toys and games to school.

Karen Jenkin
Principal

PINEWOOD SUSTAINABILITY GROUP
Pinewood is now seeking interested parents to join teachers and students in our Sustainability Group. You may be unable to come to meetings but be able to contribute in some other way.

We will meet regularly (but not too often!) We will discuss how our school can leave a smaller "environmental footprint".

We will look for achievable and engaging actions for our children and the wider school community to be involved in.

If you are interested please contact Greg Tate or leave your name with the office.

CAMPS, SPORTS & EXCURSIONS FUND (CSEF)
School camps provide children with inspiring experiences in the great outdoors, excursions encourage a deeper understanding of how the world works and sports teach teamwork, discipline and leadership. All are part of a healthy curriculum. CSEF will be provided by the Victorian Government to assist eligible families to cover the costs of school trips, camps and sporting activities.

If you hold a valid means-tested concession card or are a temporary foster parent, you may be eligible for CSEF. A special consideration category also exists for asylum seeker and refugee families. The allowance is paid to the school to use towards expenses relating to camps, excursions or sporting activities for the benefit of your child.

The annual CSEF amount per student is:
• $125 for primary school students
• $225 for secondary school students.

HOW TO APPLY
Contact the school office to obtain a CSEF application form or download from www.education.vic.gov.au/csef

CLOSING DATE
26th February, 2016

MORE INFORMATION
For the CSEF application closing dates and more information about the fund visit www.education.vic.gov.au/csef

OSHC
Parents, please be advised that if you didn’t return the attendance form last year for 2016 you will be on our waiting list.

April Vacation forms will be available this week from the office and hall. Forms are due back by Friday, 18th March.

PLEASE REMEMBER THE 40kph SPEED LIMIT OUTSIDE THE SCHOOL

School Banking day is TUESDAY
Parents should note that advertisements that appear in the newsletter are not necessarily the views of the school council or staff. These services are in no way connected to the Department of Education and are included according to relevance and interest to the school community.

RESPECT SELF CONFIDENCE INTEGRITY RESPONSIBILITY OPTIMISM
**STUDENT OF THE WEEK**

Mitchell J.  
1T  
For the wonderful effort he puts into his work and for always trying his best. Well done Mitchell.

Dhruv C.  
6H  
For making a positive start to the year and taking on the responsibilities of Year 6 with a strong commitment and enthusiasm.

Nathan J.  
6D  
For his beautiful manners and for the fantastic support he has shown his buddies. Well done Nathan!

Clovie D.  
1A  
For consistently helping her classmates and her teacher. Thank you and keep up the good work!

Jasmine J.  
4H  
For having a fantastic first week, showing respect and polite manners to your classmates and responsibility by getting on task quickly.

Xander V.  
1JK  
For demonstrating initiative by assisting others without being asked.

Stephanie S.  
5D  
For demonstrating a ‘You can do it’ attitude towards classroom activities. Keep up the great work Stephanie.

James D.  
3K  
For showing the school values of respect and responsibility by being prepared for all activities and participating with enthusiasm.

Jordan G.  
3B  
For showing the ‘You Can Do It’ key of getting along by being a co-operative member of 3B.

Charlie H.  
1H  
An enthusiastic and positive class member of H. It is wonderful seeing his big smile every day!

Chanuki J  
2R  
For her cheerful and enthusiastic attitude towards school and for taking great pride in all her work.

Kelly F.  
4C  
For being a well organised and reliable key monitor. Your daily reminders are essential. Well done.

Troy W.  
2G  
For being a positive role model and participating in all activates to the fullest.

Maddison L.  
2M  
For working hard to complete all activities to a high standard. Keep it up!

Isabella K.  
5K  
For the way you welcomed and supported our new students in 5K and your enthusiasm during all the community activities. Well done.

**SPORT NEWS**

Zainab Al-S.  
6U  
For trying her best to work independently. Well done on a fantastic start to the year.

Justine C.  
4M  
For a wonderful first week at Pinewood! Well done on having such a positive attitude.

Welcome back for another year! As always, it is going to be a very busy year in the sporting arena, particularly Term 1.

**Top Hit Tennis (Glen Waverley Tennis Club)**

We have been lucky enough to have Chris Logan, head coach of Top Hit Tennis located at Glen Waverley Tennis Club, come to the school and teach the students in Prep-Grade 4. Chris has a wealth of knowledge with regards to tennis coaching, and provides fun and engaging lessons.

The club is holding their ‘club open day’ this coming Sunday from 11:30am-1:30pm. We would love some of the school community to go along and check it out, especially if your child has enjoyed their tennis lesson in PE this week. Please see the flyer for the open day attached, to the newsletter, for more information.

**SDSSA Swimming Trials**

A small number of students have been selected to represent Pinewood at the District swimming trials next Wednesday 17th, at the Huntingtower School. We had a successful carnival last year and we hope to repeat those results this year. Best of luck to the students involved.

**Athletics**

Our athletics training program has commenced for this year. We are training 4 days a week in the lead up to the carnival towards the end of term.

Last year the SDSSA launched a website, containing a variety of information pertaining to the district. This includes scheduled dates, fixtures, results and ladders and honour boards. Please check it out at the link below.

PARENTS CLUB NEWS

PARENTS COMMITTEE 2016
Annual General Meeting
MONDAY, 14th MARCH 2016 - 7pm

The Parents Club Parents Committee Annual General Meeting will take place on Monday 15th February 2016 at 7pm at Pinewood School.

Any Parent and/or Carer with a student currently at Pinewood is welcome to attend and we would like to invite new Parents to come onto the Committee either to hold a position or as a general member and help us continue to raise funds for the school.

If you would like to come along to the AGM please email:-

President – Mick Daly mickd0868@yahoo.com.au (Grade 6)

Committee Secretary – Jules Berry julesmberry@hotmail.com (Grade 3)

1. APPOINTMENT & CONFIRMATION OF POSTS FOR 2016 COMMITTEE
2. 2015 ANNUAL & FINANCIAL REPORTS – President (MD) & Treasurer (KN)
3. GENERAL BUSINESS

Followed by:-

1st MEETING OF THE 2016 PINewood PARENTS COMMITTEE - 7:45pm

CLASSROOM REPRESENTATIVES FOR 2016

We are looking for parents who would be interested in being a class representative for their child’s class this year.

Prep D -
Prep H -
Prep L -
Prep M - Charmaine Wickremasinghe
Prep P -
Prep R -
1A -
1H -
1JK -
1T -
2G -
2M -
2R -
3B -
3K -
4C -
4H - Charmaine Wickremasinghe
4M -
4R -
5D -
5K -
6D -
6H -
6U -

Uniform Opening Times are changing!

From this week, the uniform shop will be opening on THURSDAY and FRIDAY afternoons

Thursday, 3.15pm—3.45pm
Friday, 3.15pm—3.45pm
CLUB OPEN DAY

Sunday 14th February - 11.30 am to 1.30 pm
All ages & standards welcome!

Located Rear Monash Aquatic and Recreation Centre
(3 Aquatic Place, Glen Waverley. Mel Ref 71 A5)

Activities on the day will Include
Free Coaching - For All Standards & Ages

Speed Serve / Radar Gun & Hit The Target Challenge

Tennis Australia Prizes & Give Aways

Hotshots Competition
(Free ANZ Hotshots T-Shirt For Those Joining)

Free Sausage Sizzle

To Register Your Interest, Please Contact
Chris Logan - Club Coach
mob 0430-344-884 or email tophittennis@gmail.com

or Paul Bowman - Club President
mob 0419-553-827 or president@glenwaverleytennis.org.au